

## ANA LIFFEY DRUG PROJECT

**JOB DESCRIPTION:** July 2015

**POST:** Clinical Psychologist (Midlands Team)

**HOURS:** 28 hours per week (4 days per week)

**SALARY AND SCALE:** HSE Clinical Psychologist Scale

**CONTRACT:** to end December 2015 (renewable)

**TEAM:** Midlands Team

**RESPONSIBLE TO:** Midlands Team Leader

**RESPONSIBLE FOR:** The effective delivery of psychological services to under 18s and adults affected by problem substance use in the Midlands Area

## ANA LIFFEY DRUG PROJECT

### ***Vision***

Our vision is for a society where all people affected by problem substance use are treated with dignity and respect and have access to quality services.

### ***Mission***

Our mission is to work with people affected by problem substance use and the organisations that assist them. We do this to reduce harm to individuals and society, and to provide opportunities for development of those individuals and organisations.

### ***Values***

<p>The Ana Liffey neither promotes nor denounces substance use but seeks to respond to problems associated with it.</p> <p><i>What this means:</i></p> <ul style="list-style-type: none"> <li>• We support people to reduce harm</li> <li>• We respond to peoples needs</li> <li>• We recognise the potential of the people we work with</li> <li>• We provide evidence based responses</li> <li>• We are innovative.</li> </ul>	<p>The Ana Liffey believes in rights and responsibilities.</p> <p><i>What this means:</i></p> <ul style="list-style-type: none"> <li>• We believe in supporting people to know their rights</li> <li>• We believe in encouraging people to take responsibility</li> <li>• We treat all people who come into contact with Ana Liffey with dignity and respect.</li> </ul>
<p>The Ana Liffey is pragmatic.</p>	<p>The Ana Liffey aims to make a positive contribution to society.</p>

<p><i>What this means:</i></p> <ul style="list-style-type: none"> <li>• We turn words into actions</li> <li>• What matters is what we do</li> <li>• We identify, take and manage risks</li> <li>• We are solution focused</li> <li>• We deliver on our commitments.</li> </ul>	<p><i>What this means:</i></p> <ul style="list-style-type: none"> <li>• We actively engage in the promotion of a partnership approach</li> <li>• We are open and accountable</li> <li>• We are a quality led organisation and a leader in good professional practice</li> <li>• We have a local, national and international perspective.</li> </ul>
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## **JOB SUMMARY**

Working as part of the Midlands Team and under the guidance of the Team Leader, the main focus of responsibility is the efficient and effective delivery of psychological services to under 18s and adults who are actively involved with, or affected by, problem substance use in the Midlands Area. You will work on a 4 day per week basis, delivering services in each of the four counties of the Midlands Region (Westmeath, Offaly, Laois and Longford).

## **DUTIES AND RESPONSIBILITIES**

### **1. SERVICE DELIVERY**

- 1.1 To work as part of a Multi-Disciplinary project team engaging with service users and their families.
- 1.2 To psychologically assess u-18s and adults referred by the project team.
- 1.3 To develop and deliver appropriate interventions with people accessing the service, in conjunction with the project team.
- 1.4 To promote the Clinical Psychology service with a range of stakeholders through one to one meetings, presentations and networking.
- 1.5 To take direct referrals and assess them for appropriateness in line with Ana Liffey's criteria and ethos.
- 1.6 To maintain confidentiality in line with the policies of Ana Liffey and your professional memberships.
- 1.7 To provide psychological inputs to other services as appropriate.

- 1.8 To participate in the development of new services that enable Ana Liffey to respond to the changing needs of the service users and their families effectively.
- 1.9 To establish and maintain professional networks with other workers in the same or similar field of work.
- 1.10 To report any child protection incidents or concerns through agreed structures.
- 1.11 To ensure that all services are delivered according to the Ana Liffey quality standards framework.
- 1.12 To ensure a safe and secure environment and maintain high standards of care.
- 1.13 To ensure that the complaints procedure is well publicised and operated in accordance with the policy.
- 1.14 To ensure that work carried out is consistent with Ana Liffey's mission, vision, values and ethos.

## **2. TEAM WORK**

- 2.1 To work as part of a multi-disciplinary team in a low threshold service, in co-operation with other team members, with the aim of ensuring that the Ana Liffey delivers the highest quality service possible to our service users.
- 2.2 To attend and actively participate in team meetings as agreed.
- 2.3 To attend and participate in review days as agreed.
- 2.4 To communicate effectively with the team so that they are equipped to make appropriate referrals to the Clinical Psychology service.

## **3. ADMINISTRATION**

- 3.1 To keep and maintain effective record systems in relation to all interventions.
- 3.2 To assist the Team Leader in the collation of statistics as required.

#### **4. GENERAL RESPONSIBILITIES**

- 4.1 To continuously develop the role in conjunction with the Team Leader.
- 4.2 To ensure that all services are being run in an effective and appropriate manner which meets the aims and objectives of the Ana Liffey Drug Project.
- 4.3 To participate in internal/external meetings, training events, conferences and other functions as directed by a manager.
- 4.4 To ensure that your professional responsibilities (clinical supervision, indemnity insurance) are kept up to date as required, and liaise with the Head of Finance & Administration on these issues as appropriate
- 4.5 To ensure that all Ana Liffey Drug Project policies and procedures are being adhered to, particularly those relating to Health and Safety, Complaints, Code of Practice and Confidentiality.
- 4.6 To contribute to the effective implementation of the Ana Liffey's Equal Status Policy as it affects both the Ana Liffey and its work with service users.
- 4.7 To carry out your work in a professional manner at all times
- 4.8 To work in accordance with the aims, values and ethos of the Ana Liffey at all times.
- 4.9 To undertake any other duties that may be required which are commensurate with the role as directed by a manager.