



Ana Liffey Drug Project

COVID-19

A note on the use of Ana Liffey vehicles during the COVID-19 outbreak

This is a brief note for anybody sanctioned to drive Ana Liffey vehicles during the COVID 19 outbreak.

- It is essential to sanitize the vehicles at the beginning and end of a journey.
 - Wearing latex gloves (and an apron if available), use antibacterial/bleach wipes/products to sanitize any frequently touched surfaces in the car. These include but are not limited to the following:
 - Steering wheel
 - Door handles
 - Shift lever
 - Any and all buttons (especially window buttons)
 - Touchscreen displays
 - Wiper and turn signal stalks
 - All interior armrests, including those on the doors, centre console, and pull-down armrests in rear bench seats
 - Door grab handles
 - Ceiling and pillar grab handles
 - Seat adjusters
 - Door glass
 - Perspex screen dividing front and back seats

When picking up keys/before handing keys back wipe them down as well.

- Waste should be disposed with double plastic bags and bag sealed for disposal.
- Suspected case should maintain good hand hygiene and wear a mask for transport if available.
- Maintain open window if possible.
- Remember to track mileage at start and end of shift as per the Vehicle Usage Policy.
- Remember to sign keys out and in with ALDP manager Rebecca Doyle 0858742952 or Lena Kattendick 0838061591.

This note is in line with advice issued by the HSE & HPSC on 1st April 2020: 'COVID-19: Advice for the transport/transfer of person.' - which advises on the transport or transfer of people who are suspected to have COVID-19.

Tony Duffin
CEO
1st April 2020